



University of Maryland

Office of the Comptroller, Payroll Services 1101-L Chesapeake Building, College Park, MD 20742-3121
301-405-5665; Fax: 301-405-8685

Nonresident Alien (NRA) PRIZE/AWARD Request for Payment Form

NRA PRIZES/AWARDS are paid in a separate Agency Code (360292) [for UMCP].

You must submit this NRA Prize/Award Request for Payment Form and all required documentation together for the payment to be processed.

	<i>Please Print Clearly</i>	Required Documentation:
SSN/ITIN:		● Glacier Packet
UID (if available):		● W-4 Form
First Name:		● W-8BEN Form
Last Name:		● Copy of VISA
Check Distribution Code #:		● Copy of I-94
KFS Account #:		● Copy of I-20 <u>OR</u> copy of DS-2019 <u>OR</u> document to support current VISA status
VISA Type:		● Copy of Prize/Award Letter
Country of Residence:		
Country of Citizenship:		
Pay Period # to Receive Payment:		
Amount to be Paid this Pay:		
START Date:		
END Date:		
TOTAL Amount to be Paid:		
Unit Name:		
Approver's Name:		
Approver's Signature:		
Approver's Telephone #:		
Approver's Email Address:		
Date Paperwork Submitted to Payroll:		